

## 2022-2023 Registration

### Program Information

The Early Childhood Program encourages independence and self-regulation in each child while developing strong relationships between the families and the staff. We weave Conscious Discipline practices into each day to support the children during these formative years. We welcome the opportunity to help every child grow to be the best person he or she can be.

Our school day is 9:30 a.m.-1:00 p.m. Each year school starts the Wednesday after Labor Day and our last day is the Friday before Memorial Day.

### Registration Information

Children who are currently enrolled in the ECP 2021-2022 school year will be placed first for the 2022-2023 school year. Siblings of currently enrolled children will be placed second and church members will be third. General public will be considered next. A random selection will take place when fewer spaces are available than the number of applications received.

Families currently enrolled will be given priority for the attendance schedule in which their children are currently enrolled. Families desiring a different attendance schedule will be accommodated if space is available, using random selection.

**Registration forms must be received by 1:00 pm on Friday, February 4 to maintain priority status or to be considered in the selection process.** However, they can be turned in at any time prior to 2/4. Forms may be mailed or dropped off at the church. If dropping off please email the office to arrange a time: [mwelch@esumc.org](mailto:mwelch@esumc.org)

Fill out the entire form and remember the non-refundable registration fee, equal to \*one-month's tuition for your first choice, must accompany the form. This is truly a registration fee used as a startup to outfit the classrooms for each school year. Registration is not applied to a month of tuition. The fee will be held if a space is not available and your child is placed on a waiting list. In this scenario, the fee would only be processed if a space became available and both parties agreed to placement. Families will be notified via e-mail as to their acceptance or waiting list status by February 25, 2022.

Tuition is due by the 5th of each month for that month. However, September tuition will be due August 15th.

### 2022-2023 Monthly Tuition Schedule

	<u>MWF</u>	<u>TTH</u>	<u>M-F</u>
Infants	\$375.00	\$290.00	\$580.00
Toddlers	\$370.00	\$285.00	\$570.00
Two's	\$355.00	\$280.00	\$560.00
Three's	\$345.00	\$275.00	\$520.00
Pre-K (M-F)	n/a	n/a	\$410.00

### Make checks payable to ECP.

There is a \$550.00 limit per family for **registration fees**

**ESUMC Early Childhood Program Enrollment Application for 2022-2023 School Year**

Name of Child \_\_\_\_\_ (Last) \_\_\_\_\_ (First) \_\_\_\_\_ DOB \_\_\_\_\_  
Address \_\_\_\_\_ Zip Code \_\_\_\_\_

If enrolling more than one child please use a separate form for each child.

Clearly print parent/guardian email(s) to be added to our online school communication tool.

Parent/Guardian's name \_\_\_\_\_  
Cell # \_\_\_\_\_ Work# \_\_\_\_\_ Employer \_\_\_\_\_  
Parent/Guardian's name \_\_\_\_\_  
Cell # \_\_\_\_\_ Work# \_\_\_\_\_ Employer \_\_\_\_\_

Please list any allergies, medications, treatments and/or therapies your child receives:

**We require all children to be in compliance with the North Carolina Immunization schedule.  
A copy of your child's current immunization record must be submitted (via email) prior to the start of school.**

**ECP is an Allergy Aware School. We may ask all parents to limit the foods sent to school to provide the safest environment for all children. Nuts are always prohibited.**

**Emergency Information**

Child's Doctor \_\_\_\_\_ Phone \_\_\_\_\_  
Child's Dentist \_\_\_\_\_ Phone \_\_\_\_\_

**List three local persons that we may contact if family members listed above cannot be reached in the event of an emergency.**

Name \_\_\_\_\_ Phone # (s) \_\_\_\_\_  
Name \_\_\_\_\_ Phone # (s) \_\_\_\_\_  
Name \_\_\_\_\_ Phone # (s) \_\_\_\_\_

List the names of people who will pick up your child on a regular basis. If someone other than those listed below needs to pick up your child then a written notice should be given to the office prior to the pickup date.

I agree that the Director, or Designee, may authorize the physician of his/her choice to provide emergency care in the event that neither parent nor the family physician can be contacted immediately.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Enrollment Options  
2022-2023 School Year**

Child's Name \_\_\_\_\_ Birth date: Month \_\_\_\_ Day \_\_\_\_ Year \_\_\_\_  
My child's age as of August 31, 2022 will be \_\_\_\_\_ year(s) and/or \_\_\_\_\_ months.

**Priority Status (Please check all that apply)**

Currently Enrolled \_\_\_\_ Sibling Currently Enrolled \_\_\_\_ ESUMC Member \_\_\_\_ General Public \_\_\_\_

Please place a **1** beside your first class placement choice. If you have a second preference please place a **2** beside that choice. Please note the registration fee is **nonrefundable** upon placement of a child whether it is a first choice or a second choice placement. This fee is equal to but does not replace a month of tuition. The fee to be paid should be that of your first choice placement and adjustments will be made if placed in the second choice. Remember the family cap for registration is \$550.00.

<u>Child's Age (as of 8/31/22)</u>	<u>Class</u>	<u>Enrollment Options</u>
2 mos.-12 mos.	Infants	MWF ____ TTH ____ M-F ____
1 yr.- 2 yrs.	Toddlers	MWF ____ TTH ____ M-F ____
2 yrs.- 3 yrs.	Twos	MWF ____ TTH ____ M-F ____
3 yrs.- 4 yrs.	Threes	MWF ____ TTH ____ M-F ____
4 yrs. - 5 yrs.	Pre-K	M-F ____

**Scholarship**

The Early Childhood Program is very proud to be able to offer scholarship assistance for families going through emergency situations. We conduct fundraisers each year to help with this fund however donations are greatly appreciated.

**Donation Amount** \_\_\_\_\_ **Please include the amount in a separate check.**

**Release Statements**

I give my permission for my child's picture to be posted on the private online communication for current ECP parents only.

**Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

I agree to pay Edenton St. ECP the monthly tuition by the 5th of each month for that month. Failure to do so may result in my child's withdrawal. **A one-month notice is required prior to a child's elective withdrawal.** Parents are responsible for one-month tuition if a one-month notice is not given.

**Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

I understand that the ECP is an "allergy aware" environment and I will not be able to bring in any items containing nuts of any kind. I may also be asked to abstain from other foods as well for the safety of the children in my child's classroom.

**Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_