EDENTON STREET UNITED METHODIST CHURCH
EARLY CHILDHOOD PROGRAM

2021-2022 Registration

Program Information

The Early Childhood Program encourages independence and self-regulation in each child while developing lasting relationships between the families and the staff. We weave Conscious Discipline practices into each day to support the children during these formative years. We welcome the opportunity to help every child grow to be the best person he or she can be.

Our school day is 9:30-1:00 pm. Each year school starts the Wednesday after Labor Day and our last day is the Friday before Memorial Day.

Registration Information

Children who are currently enrolled in the ECP 2020-2021 school year will be placed first for the 2021-2022 school year. Siblings of currently enrolled children will be placed second and church members will be placed third. General public will be considered next. A random selection will take place when fewer spaces are available than the number of applications received.

Families currently enrolled will be given priority for the attendance schedule in which their children are currently enrolled. Families desiring a different attendance schedule will be accommodated if space is available.

For example: If your child currently attends Tues./Thurs. class and you wish to change and/or add the Mon./Wed./Fri. class, all families enrolled in MWF will be given first priority. All additional spaces will be secured by random selection among all currently enrolled families desiring a different attendance schedule.

Registration forms must be received by 1:00 pm on Friday, February 5 in order to maintain priority status or to be considered in the selection process. However, they can be turned in at any time prior to 2/5. Fill out the entire form and remember the non-refundable registration fee equal to *one-month's tuition for your first choice must accompany the form. This is truly a registration fee used as a startup to outfit the classrooms for each school year. Registration is not applied to a month of tuition. The fee will be held if a space is not available and your child is placed on a waiting list. The fee would only be processed in this scenario if a space became available and both parties agreed to placement. Families will be notified via e-mail as to their acceptance or waiting list status by February 26, 2021.

Withdrawing from the ECP

A one-month notice is required prior to withdrawal. Families are responsible for one-month's tuition if a one-month notice is not given.

Tuition is due by the 5th of each month for that month. However, September tuition will be due the first week of school.

Early Childhood Program
2021-2022 Monthly Tuition Schedule

	MWF	**TTH**	**M-F**
Infants	$360.00	$280.00	$580.00
Toddlers	$355.00	$275.00	$570.00
Two's	$350.00	$270.00	$560.00
Three's	$330.00	$265.00	$535.00
Pre-K (M-F)	n/a	n/a	$400.00

Make checks payable to ECP.
There is a $500.00 limit per family for **registration fees**
Melisa Welch, Director   mwelch@esumc.org

Enrollment Application for 2021-2022 School Year

Name of Child_____ DOB _____
                (Last)   (First)

Address_____ Zip Code_____

Please clearly print parent email address(es) to be added to our MemberHub school communication.

_____

Parent's name _____ Cell # _____ Home/Work# _____
Parent's name _____ Cell # _____ Home/Work#_____
Employers - _____
Please provide alternate address here if the child has duel residency_____
_____

Medical Information
Please list any allergies, medications, treatments and/or therapies your child receives:
_____

A copy of your child's current immunization record must be submitted prior to the first day of school unless your child is 2 or 3 years of age and attended the ECP for the 2020-2021 school year.

ECP is an Allergy Aware School. We may ask all parents to limit the foods sent to school to provide the safest environment for all children. Nuts are always prohibited.

Emergency Information
Child's Doctor_____ Phone_____
Child's Dentist_____ Phone_____

List three local persons that we may contact if family members listed above cannot be reached in the event of an emergency.
Name_____ Phone # (s)_____
Name_____ Phone # (s)_____
Name_____ Phone # (s)_____

List the names of people who will pick up your child on a regular basis. If someone other than those listed below needs to pick up your child then written notice should be given to the office prior to the pickup date.

_____

I agree that the Director, Assistant Director, or Designee may authorize the physician of his/her choice to provide emergency care in the event that neither parent nor the family physician can be contacted immediately.

Parent/Guardian Signature_____ Date_____

Enrollment Options
2021-2022 School Year

Child's Name _____ **Birth date: Month** ____ **Day** ___ **Year** ____
My child's age as of August 31, 2021 will be_____ **year(s) and/or** _____ **months.**

Priority Status (Please check all that apply)
Currently Enrolled _____ **Sibling Currently Enrolled** _____
Enrolled but didn't attend 2020-21 due to COVID____ **ESUMC Member**_____ **General Public** ____

Please place a **1** beside your first class placement choice. If you have a second preference please place a **2** beside that choice. Please note the registration fee is **nonrefundable** upon placement of a child whether it is a first choice or a second choice placement. This fee is equal to but does not replace a month of tuition. The fee to be paid should be that of your first choice placement and adjustments will be made if placed in the second choice.

Child's Age	Class	Enrollment Options		
2 mos.-12 mos.	Infants	MWF _____	TTH _____	M-F _____
1 yr.- 2 yrs.	Toddlers	MWF _____	TTH _____	M-F _____
2 yrs.- 3 yrs.	Twos	MWF _____	TTH _____	M-F _____
3 yrs.- 4 yrs.	Threes	MWF _____	TTH _____	M-F _____
4 yrs. - 5 yrs.	Pre-K			M–F _____

Scholarship

The Early Childhood Program is very proud to be able to offer scholarship assistance for families going through emergency situations. We conduct fundraisers each year to help with this fund however donations are greatly appreciated.
Donation Amount _____ **Please include amount in a separate check.**

Release Statements

I give my permission for my child's picture to be posted on the ECP MemberHub. This is our private, secure site for current ECP parents only.
Parent/Guardian _____ **Date** _____

I agree to pay Edenton St. ECP the monthly tuition by the 5th of each month for that month. Failure to do so may result in my child's withdrawal. A one-month notice is required prior to a child's elective withdrawal. Parents are responsible for one-month tuition if a one-month notice is not given.
Parent/Guardian _____ **Date** _____

I understand that the ECP is an "allergy aware" environment and I will not be able to bring in any items containing nuts of any kind. I may also be asked to abstain from other foods as well for the safety of the children in my child's classroom.
Parent/Guardian _____ **Date** _____

For Office Use Only   Reg. Amount _____ Tour Date_____ Start Date_____ Class _____

Notes _____